

REPORT / RECOMMENDATION



To: Park Board

Agenda Item #: VI.B.

From: Ann Kattreh
Parks & Recreation Director

Date: Tuesday, Sept. 8, 2015

Subject: 2016 Park Board Work Plan

Action ☒

Discussion ☐

Information ☐

Action Requested:

Approve the 2016 Park Board Work Plan.

Information / Background:

At the Aug. 11 Park Board retreat, the board began discussing items to be included in the Park Board's 2016 Work Plan. The Park Board Chair and Vice Chair have worked with staff to prepare a draft 2016 Work Plan based on those discussions. Please review and be prepared to make any changes to the draft plan. Also, please come prepared to volunteer to work on and possibly take a leadership role in the completion of these projects.

The work plan is due on Sept. 29, so the Park Board will not have another opportunity to discuss and review a revised version of the plan. The Park Board Chair and Vice Chair will present the Park Board Work Plan to the City Council at a work session on Tuesday, Oct. 6.

Attachment:

DRAFT 2016 Park Board Work Plan

Board/Commission: Park Board 2016 Annual Work Plan DRAFT



*Complete each section with a white background & designate if initiative is new or a continuation from the previous year

*Return to MJ Lamon by September 29

| Initiative | <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|---|---|------------------------|-----------------|---|------------------|
| Inclusive Playground – Rosland Park | | December 2016 | \$200,000 | Assistant Director, Public Works Director | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input type="checkbox"/> New Initiative <input checked="" type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|---|---|------------------------|-----------------|--|------------------|
| Fred Richards Park Master Plan | | October 2016 | \$75,000 | Director, Assistant Director, Administrative Support Specialists | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|--|---|------------------------|-----------------|---|------------------|
| Park Signage Replacement Plan & Begin Implementation | | December 2016 | \$500,000 | Director and Assistant Director, Park Maintenance | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|---|---|------------------------|-----------------|--|------------------|
| Grandview Facility Planning | | December 2016 | \$30,000 | Director, Assistant Director, Art Center General Manager, Recreation Supervisors | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input checked="" type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|---|---|------------------------|-----------------|--|------------------|
| Recreational Programming Analysis | | December 2016 | 0 | Assistant Director, Recreation Supervisors | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|---|--|------------------------|-----------------|--|------------------|
| Recreation Programming and Facilities Marketing and Communication Delivery Review | | December 2016 | 0 | Assistant Director, Recreation Supervisors, Facility General Managers, Communications Department Staff | |
| Progress Report: Click here to enter text. | | | | | |

| Initiative | <input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|--|--|------------------------|-----------------|------------------------|------------------|
| Engage External Resources to Provide Environmental Programming | | December 2016 | \$2500 | Recreation Supervisors | |
| Progress Report: Click here to enter text. | | | | | |
| | | | | | |

| Initiative | <input type="checkbox"/> New Initiative <input type="checkbox"/> Continued Initiative <input type="checkbox"/> On-Going Initiative | Target Completion Date | Budget Required | Staff Support Required | Council Approval |
|--|--|------------------------|-----------------|---|------------------|
| Edina To Go Application Utilization for Parks & Recreation | | December 2016 | \$2500 | Assistant Director, Recreation Supervisors, Facility General Managers | |
| Progress Report: Click here to enter text. | | | | | |

Ongoing Responsibilities

Capital Improvement Plan Review; Fees and Charges Review; Election of Officers; Work Plans

Other Work Plan Ideas Considered for Current Year or Future Years

Cooperative Agreement with School District for use, upgrade and maintenance of Creek Valley Park athletic fields and Cornelia School Park athletic fields.

Fundraising – Friends of the Parks

Pollinator Garden – Park Property or Partnership with Edina Public Schools

Proposed Month for Joint Work Session:

Staff Comments:

Council Comments: